



# AHP WORKSTREAMS INFORMATION PACK

[work-learn-live-blmk.co.uk/ahp-faculty/](http://work-learn-live-blmk.co.uk/ahp-faculty/)





# BLMK AHP Faculty

## WHAT IS THE BLMK AHP FACULTY?

We are a small team within the Bedfordshire, Luton and Milton Keynes (BLMK) Integrated Care System (ICS). We provide infrastructure to facilitate system-wide working between Allied Health Professionals (AHPs), health and care providers, Colleges and Universities, local councils, the voluntary sector and Community Interest Companies.

## OUR PRIORITIES

Our current priorities for the AHP workforce are:

- Sustainability (workforce and Faculty)
- Equality, Diversity and Inclusion
- Enhanced and Advanced Clinical Practice
- Workforce supply
- The Support Workforce

## OUR WORKSTREAMS

The Faculty has launched 5 workstreams to help facilitate agreed outcomes and to ensure that AHP workforce development is both co-designed and co-produced.

For our workstreams to be effective and represent pertinent issues we are aiming to include representation from all AHP professions at all levels across all organisations within the BLMK Integrated Care System.

We will also be seeking service user input and involvement in these workstreams to ensure they are co-produced and fit for purpose.

To get involved or find out more information contact  
[l.capon@nhs.net](mailto:l.capon@nhs.net) or [paula.norman1@nhs.net](mailto:paula.norman1@nhs.net)



## OUR WORKSTREAMS

There is an expectation for our workstreams to have monthly meetings of a duration between 60-90 minutes. This is to ensure regular frequency of contact and communication and enables each workstream to deliver on their objectives in a timely manner.



**Equality, Diversity & Inclusion**



**Developing the Support Workforce**



**Improving AHP Staff experience**



**Student Placements & Preceptorship**



**OT Working Action Group**

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## WORKSTREAM ROLES

Each workstream will consist of members that all contribute equally to shared decision-making. For workstreams to operate efficiently and productively some defined roles and responsibilities should be allocated within the group as outlined below:

**SPONSOR** - A sponsor is an individual who plays an important role to help drive forward, embed and influence proposed changes or development within the group. They act as a champion and ally helping to implement the actions of their workstream. When required the sponsor will use their influence to help overcome and resolve issues or blockages within the BLMK system associated to their workstream. They are not required to attend workstream meetings (although they can) but offer support to chairs/newly established members, acting as a critical friend, providing reassurance that their interests are supported at system level.

**CHAIR(S)** - The chair or co-chairs are responsible for driving the workstream/meeting content. The chair leads preparation of the meeting agenda, opens the meeting, and works to keep conversations focused, engaging, and balanced. The chair(s) are also responsible for managing the formal business of the meeting, such as recognising speakers and delegating actions. The chair may act as the meeting facilitator and participate as an active contributor. For shared leadership workstreams may wish to delegate chairs on a rotational basis.

**MINUTE TAKER** - The individual performing this role has certain responsibilities that must be met to ensure that communications are efficient and timely. They are responsible for taking notes that accurately reflect the decisions and discussion that took place during the meeting. Writing up these notes in an agreed format so that information can be easily discerned and communications are clear. Responsibilities and ownership of action must be clearly indicated within the minutes. Copying and distributing the minutes to all relevant people. Ensuring that a copy is filed appropriately, keeping all minutes together in a file for future reference.

**ACTIVE PARTICIPANTS** - Participants or members should be actively involved in group decision making attending meetings on a regular basis to help facilitate group discussion and workstream objectives.

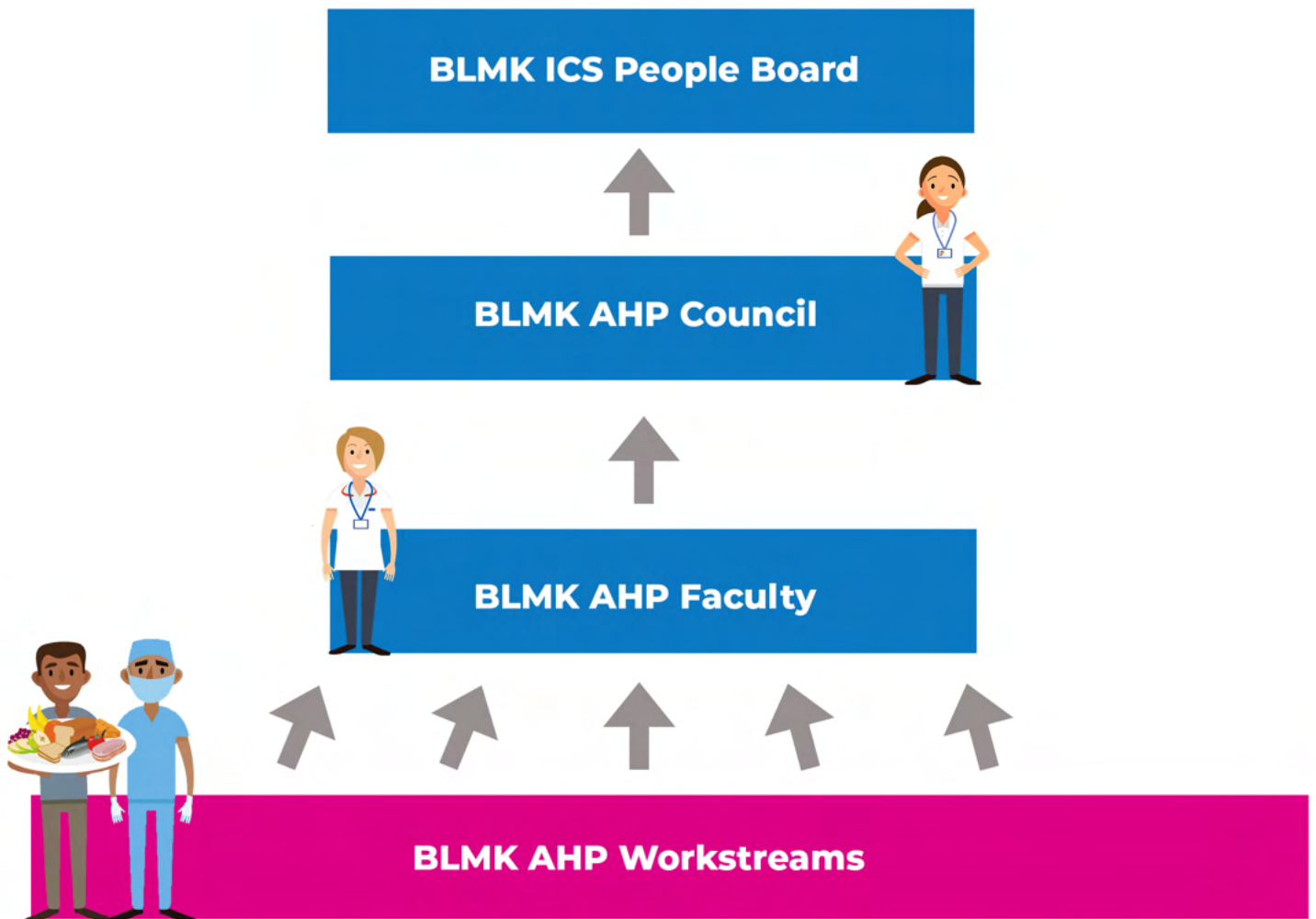
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## WORKSTREAM STRUCTURE

The graphic below shows where our AHP workstreams fit into the AHP Workforce structure.



Your voice and contribution is invaluable in helping to shape the future of AHP's and influence positive change within the workforce.

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